

User Manual: Ordinary Soil Mining

1. Steps to Register

1. Visit: <https://eservices.ukmdtss.in> and click on "Create One!" .

2. Fill the Form:

Name

Email

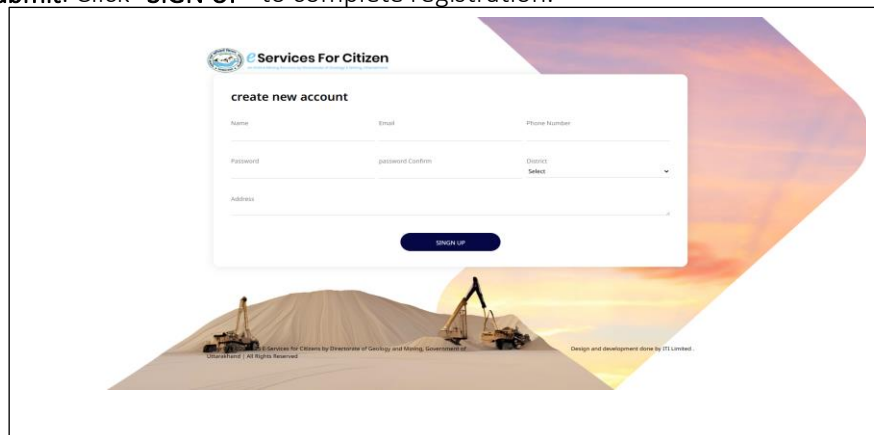
Phone Number

Password & Confirm Password

District (dropdown)

Address

3. Submit: Click "SIGN UP" to complete registration.



The screenshot shows the 'create new account' form on the 'eServices For Citizen' portal. The form includes fields for Name, Email, Phone Number, Password, Password Confirm, District (a dropdown menu), and Address. A 'SIGN UP' button is located at the bottom of the form. The background features a sunset over a mining site with a large pile of soil and a conveyor belt.

2. Login Procedure

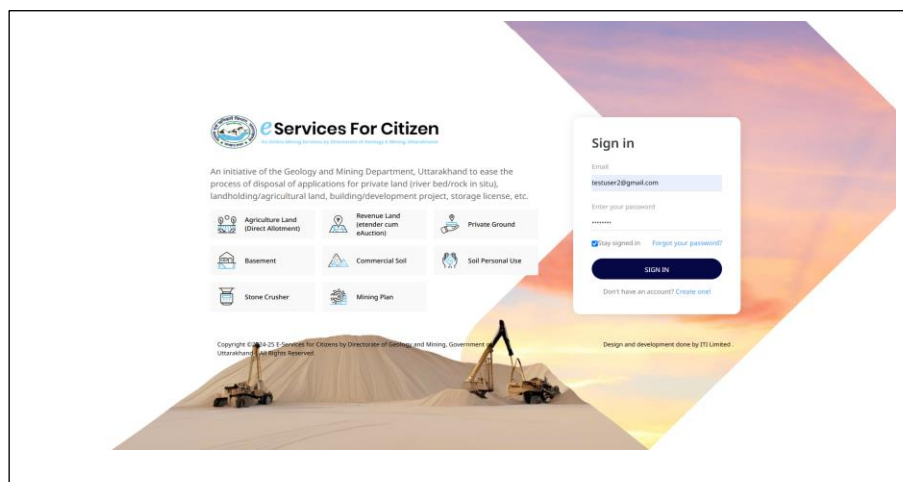
1. Visit: Go to <https://eservices.ukmdtss.in>.

2. Email: Enter your registered email ID.

3. Password: Enter your account password.

4. Stay Signed In (optional): Tick the checkbox if needed.

5. Sign In: Click the Sign In button to log in.



The screenshot shows the 'Sign in' form on the 'eServices For Citizen' portal. The form includes fields for Email and Password. There is a checkbox for 'Stay signed in' and a 'SIGN IN' button. Below the form, there are links for 'Don't have an account? Create one!' and 'Forgot your password?'. The background features a sunset over a mining site with a large pile of soil and a conveyor belt.

3. Introduction

This user manual provides step-by-step guidance for applying for a permit to mine ordinary soil through the eServices for Citizen portal operated by the Directorate of Geology & Mining. The permit is necessary for the removal and transportation of ordinary soil for agricultural or construction purposes.

4. Application Requirements

To apply for a mining permit for ordinary soil, the applicant must submit the following:

- - Full name, email ID, and address of the applicant
- - Copy of valid identity card
- - Circular map of the applied land
- - Khasra map clearly showing the demarcated area
- - Latest Mining Liability Certificate issued by the concerned District Mining Officer
- - Copy of DIN/GST of applicant
- - Character Certificate Upload
- - Copy of status certificate
- - Permanent Residence Certificate
- - Challan of Rs. 10,000/-

5. Application Process: Step-by-Step

Step 1: Portal Login

Visit <https://ukmdtss.in> and register/login to your account.

Step 2: Select Service

Go to Services and click on 'Ordinary Soil'.

 **eServices For Citizen**
An Online Mining Services by Directorate of Geology & Mining, Uttarakhand

साधारण मिट्टी के खनन हेतु आवेदन

आवेदन का जनपद *	आवेदक का नाम *	आवेदक का पता *
Select		
आवेदक की श्रेणी *	पिता का नाम *	
Select		
व्यवसाय तथा कारोबार की प्रकृति *	मोबाइल *	लिंग
		<input checked="" type="radio"/> पुरुष <input type="radio"/> महिला
क्या सरकारी कार्य हेतु? (हाँ/नहीं)	ईमेल *	आवेदक की राष्ट्रियता *
हाँ		INDIAN

क्षेत्र का विवरण:-

तहसील *	ग्राम/नगर *	मिट्टी की मात्रा (घनमीटर) *
Select	Select	

गाटा संख्या/खण्ड संख्या/प्लॉट संख्या *	कुल रकबा (हे०) *	आवेदित रकबा (हे०) *	भूस्वामी/भूस्वामियों का नाम *	+
--	------------------	---------------------	-------------------------------	---

आवश्यक अभिलेख

1. आवेदन शुल्क (उत्तराखण्ड राजकोष की साइट पर ऑनलाइन भुगतान करने के लिए यहाँ क्लिक करें)

चालान सख्या * दिनांक * शुल्क *

10000.00

2. फोटोयुक्त पहचान पत्र *

आवेदक का फोटोयुक्त पहचान पत्र नं० *

दस्तावेज़ अपलोड करें / विवरण -

1. आवेदन शुल्क का चालान *	Choose File	No file chosen
2. भूकर सर्वेक्षण मानचित्र की प्रति *	Choose File	No file chosen
3. खसरा अपलोड *	Choose File	No file chosen
4. खतौनी अपलोड *	Choose File	No file chosen

5. अद्यतन खनन आदेयता प्रमात्र पत्र जो सम्बन्धित जिला खान अधिकारी के द्वारा निर्गत किया गया हो *

Choose File No file chosen

6. आयकर बकाया ना होने सम्बन्धित नोटराइन्ड शपथ पत्र *

Choose File No file chosen

7. चरित्र प्रमाण पत्र अपलोड *

Choose File No file chosen

8. स्थायी निवास प्रमाण पत्र *

Choose File No file chosen

9. आवेदक के डिन/जी0 एस0 टी0 की कॉपी *

Choose File No file chosen

10. हैसियत प्रमाण पत्र की प्रति

Choose File No file chosen

घोषणा -

मैं/ हम एतद्वारा घोषणा करता हूँ/ करते हैं कि ऊपर दिए गये विवरण ठीक हैं और मैं/हम कोई अन्य ब्यौरे देने को तैयार हूँ/हैं, जो आपके द्वारा अपेदि

< Back Save

Step 6: Application Submission

The applicant applies online fill land details and uploads the required documents with the challan of Rs. 10,000/-.

Services For Citizen

Application No Tehsil Name District Name

Application No तहसील का नाम जिल्ले का नाम 🔍 खोजें

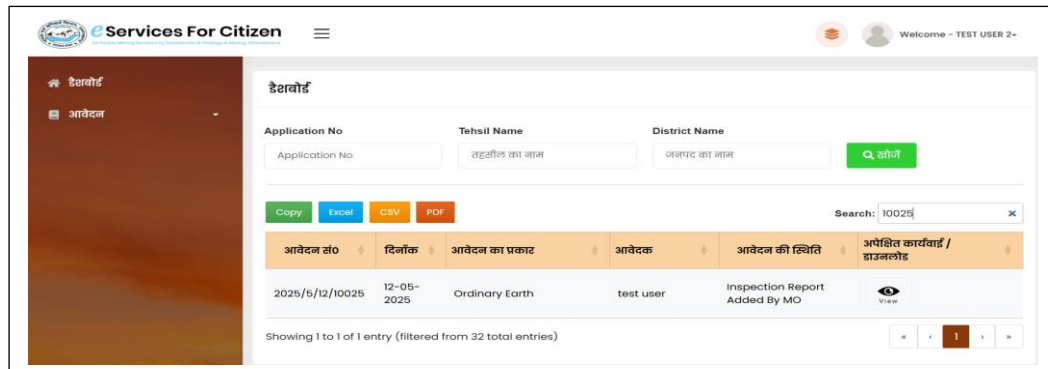
Copy Excel CSV PDF Search: 10047

आवेदन सं०	दिनांक	आवेदन का प्रकार	आवेदक	आवेदन की स्थिति	अपेक्षित कार्यवाही / डाउनलोड
2025/6/4/10047	04-06-2025	Ordinary Earth	User	Application Submitted	👁️

Showing 1 to 1 of 1 entry (filtered from 32 total entries)

Step 7: Inspection Process

Application goes to the District Mines Officer (DMO) reviews the application and sends it for inspection. SDM/Tehsildar along with the DMO conducts a survey and submits a joint inspection report.



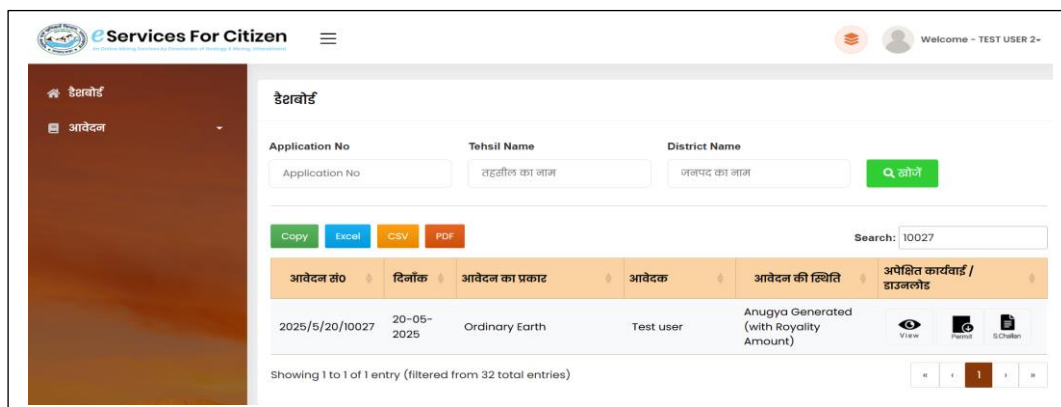
The screenshot shows the 'Services For Citizen' portal dashboard. The header includes the logo and 'Services For Citizen' text. A sidebar on the left contains 'डेराबोर्ड' and 'आवेदन'. The main content area has search filters for 'Application No', 'Tehsil Name', and 'District Name'. Below the filters are buttons for 'Copy', 'Excel', 'CSV', and 'PDF'. A search bar contains '10025'. The table below has the following data:

आवेदन सं०	दिनांक	आवेदन का प्रकार	आवेदक	आवेदन की स्थिति	अपेक्षित कार्यवाही / डाउनलोड
2025/5/12/10025	12-05-2025	Ordinary Earth	test user	Inspection Report Added By MO	View

Showing 1 to 1 of 1 entry (filtered from 32 total entries)

Step 8: Permit Issuance

Once approved, the District Mines Officer issues the mining permit. The applicant may proceed with transportation using the MM-10 form as applicable.



The screenshot shows the 'Services For Citizen' portal dashboard. The header includes the logo and 'Services For Citizen' text. A sidebar on the left contains 'डेराबोर्ड' and 'आवेदन'. The main content area has search filters for 'Application No', 'Tehsil Name', and 'District Name'. Below the filters are buttons for 'Copy', 'Excel', 'CSV', and 'PDF'. A search bar contains '10027'. The table below has the following data:

आवेदन सं०	दिनांक	आवेदन का प्रकार	आवेदक	आवेदन की स्थिति	अपेक्षित कार्यवाही / डाउनलोड
2025/5/20/10027	20-05-2025	Ordinary Earth	Test user	Anugya Generated (with Royalty Amount)	View, Permit, E-Checkin

Showing 1 to 1 of 1 entry (filtered from 32 total entries)

Step 9: Royalty Payment

After the MM-10 is generated, the applicant pays the royalty amount. Upon successful verification, the District Mines Officer issues the eMM-11 transportation permit.

10. Note

- Applicant Track application status on the portal regularly.